

FCRS 'Make a Difference' Team - Administration helper

THE OPPORTUNITY

Be part of something that makes a real difference to the lives of a refugee community in Conakry, Guinea by enabling the children to go to school.

Since becoming a registered charity in 2008, a small group of volunteers have worked to raise awareness of the plight of these children and to raise funds for the school so that it can stay open, expand its curriculum, and start to work towards sustainability.

The school has increased in size and we need more people to join us to:

Help with one-off or regular administrative tasks

THE ORGANISATION

FCRS is the sole funder for Conakry Refugee School in Guinea. The school provides education for refugee children (from kindergarten to school graduation, equivalent to GCSE) who have escaped from civil wars in Sierra Leone and Liberia.

All those involved in the charity are volunteers. We keep in regular contact with the school and provide funding for: topping up teacher's salaries, renting school buildings, books and sports equipment, developing vocational courses, and a daily meal for each child.

SKILLS/QUALIFICATIONS

In general, include: working as a member of a team; enthusiasm; reliability; organisational ability; and good communication skills.

Also, the role may involve: ability to work on your own; and IT skills

LOCATION

Friends of Conakry Refugee school is a charity based in Shropshire, but you'll be working from your own home or meeting other volunteers in your area. You may occasionally be required to work in the Broseley area.

CONTACT

Please call Jackie on 01694 771686 who will tell you more about what's required, the support we can offer to volunteers and also put you in touch with other volunteers.